

Brabourne Parish Council
The Briars, The Street, Hastingleigh TN25 5HU
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Monday 11th May 2020

To all members of Brabourne Parish Council.

The Annual Meeting of Brabourne Parish Council is to be held on Monday, 18th May 2020 at 7.30pm, and you are summoned to attend remotely.

Agenda

1. Present
2. Apologies
3. Declarations of Interest
4. Election of the Chairman, Vice-chairman, Planning Committee, Playing Field Association representative, Village Hall representative, Village caretaker management committee representative, Community Led Plan representative and KALC representative
5. Declaration of Acceptance of Office
6. Confirmation of continuing eligibility to use the General Power of Competence
7. Appointment and scope of Internal Auditor
8. Minutes of the Parish Council meeting held on Monday 16th March 2020
9. Financial report
 - 9.1 To review the Parish Council's Risk Register
 - 9.2 Review of the System of Internal Controls
 - 9.3 To approve the Annual Governance Statement
 - 9.4 To approve the Statement of Accounts for the year
 - 9.5 To agree payments in accordance with the Budget
 - 9.6 To agree the addition of Cllr Atkins as a signatory to the Parish Council's accounts
 - 9.7 To agree that the Parish Clerk be registered for telephone banking
 - 9.8 To review the Standing Orders, Register of Assets and Financial Regulations
10. Open Session
11. Any Other Business
12. Date and time of next meeting: Monday 27th July, 7.30pm at Brabourne Village Hall
Monday, 28th September 2020
Monday, 23rd November 2020
Monday, 25th January 2021
Monday, 22nd March 2021
Monday, 24th May 2021

Tracey Block
Clerk to Brabourne Parish Council