

**Brabourne Parish Council**  
**Minutes of the Meeting held on Monday 28<sup>th</sup> September 2020 at 7.30pm virtually via**  
**Skype**

To be actioned by

<b>1.</b>	<b>Present</b>																	
	Cllr Hickmott (Chairman), Cllrs Atkins, Harbottle and Spokes, and Mrs Block (Clerk). 2 members of the public was present.																	
<b>2.</b>	<b>Apologies</b>																	
	Apologies were received from Cllrs Mrs Young, Mrs Tanner and Cllr Howard (ward member).																	
<b>3.</b>	<b>Declarations of Interest</b>																	
	There were no declarations of interest to be made.																	
<b>4.</b>	<b>Minutes of the Parish Council Meeting held on Monday 27<sup>th</sup> July 2020</b>																	
	<b>Resolved:</b> <b>That the Minutes of the Meeting of the Parish Council held on 27<sup>th</sup> July 2020 be approved and confirmed as a true record.</b>																	
<b>5.</b>	<b>Matters Arising</b>																	
	The condition of Bridge Road – The Highways Liaison Officer is in discussions with an Engineer to see what options might be available with regard to the degradation of this road and a site meeting will be arranged in due course. All to be invited.	TB																
<b>6.</b>	<b>Borough councillor's report</b>																	
	William Howard had not sent a report.																	
<b>7.</b>	<b>Financial Report</b>																	
	<b>7.1 To agree payments in accordance with the Budget</b> A list of cheques to be signed had been circulated and cheques have been sent out for signatures.	TB																
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	<p><b>7.2 To note the Financial Position of the Parish Council</b> The current bank balance is £25157.05 with 2 outstanding cheques to clear totalling £65.78.</p> <p><b>7.3 To approve the request for financial support from the Village Hall</b> Agreed in principle at the last meeting that Brabourne Parish Council would provide £800 towards the Village Hall upgrade. William Howard and Smeeth Parish Council have each agreed the same amount which covers the Village Hall shortfall. Cllr Hickmott proposed that this be paid, Cllr Harbottle seconded this proposal.</p>	
<b>8.</b>	<b>Planning report</b>	
	<p><b>8.1 To receive the report of the Planning committee</b> A copy of the Planning report had been circulated and a copy is kept on file with these minutes.</p> <p>The Parish Council decisions noted were ratified. All applications were simple responses other than the Missingham Farm application. The two issues with this application are the principle of the development and the character of the application. CPRE and AONB Unit agree that the design is not in keeping. We are looking to the Local Planning Authority for a response with regard to the application as far as the principle of the application is concerned. Cllr Atkins felt that the objections were correct and supported these.</p> <p>The application for the land at the rear of Minnis Moor Stables was refused by the Planning Committee. The Parish Council objected to this application.</p> <p>Proposed responses to the consultation documents had been circulated by Cllrs Hickmott and Harbottle: Response proposed is to support the KALC document re: settlement boundaries had been previously agreed by email and a response sent to the Secretary of KALC Committee. Discussion to be undertaken by email with regard to the response to the White Paper.</p>	
<b>9</b>	<b>To receive updates:</b>	
	<p><b>9.1 Website launch</b> A lot of work has been undertaken on the websites to make it appealing and user-friendly. All of the documents required to be uploaded are available. Cllr Hickmott had been posting teasers on Facebook and will continue to publicise over the next few months. This is to encourage people to use it. It is user-friendly on all platforms - PC, laptop, tablet and mobile. Hoping that new home-owners and visitors will use the site. Villy Pereboom of Smeeth Parish Council has been very active and a public vote of thanks is extended to Villy for her help and hard-work.</p>	

	<p>If there is anything missing/wanted for the website, let the Parish Council know.</p> <p>There has been a Facebook post by one of the governors with regard to the school and the chairman has responded to this asking if they wish to update or expand on the website entry.</p> <p><b>9.2 Playing Field</b></p> <p>There was a PFA meeting last Wednesday, the Chairman, Treasurer and Secretary were all resigning this year.</p> <p>Cllr Hickmott posted a plea on Facebook for new members for the PFA. There will be a meeting this Wednesday, where new Officers are to be elected.</p> <p><b>9.3 Parish Councillor Vacancy</b></p> <p>Today, a volunteer came forward. Mrs M Smith came forward and Cllr Hickmott sent some information across. Mrs Smith was unable to attend this meeting. It is hoped that Brabourne Parish Council will be able to welcome and co-opt Mrs Smith at the November meeting.</p>	
<b>10</b>	<b>Sevington/J10 Customs Facility – traffic</b>	
	<p>Cllr Hickmott is putting together an article in the Newsletter. The lorries will go into the site from J10a on to the A2070. The lorries will exit the site by traffic lights and will be directed back on to the A2070 to J10a.</p> <p>This could cause some real disruption as a knock-on effect, the lorries coming out of the site will be controlled with regards to the traffic on J10a. They may link the traffic lights in with the lights at J10a.</p>	
<b>11.</b>	<b>Correspondence</b>	
	<p>Invoice received from Parish Websites, the Clerk will raise a cheque for this in the near future.</p>	
<b>12.</b>	<b>Public Session</b>	
	<p>A member of the public explained that there was an issue with the footpath that crosses Missingham Farm – for a long time we have been unable to walk the footpath. There are 2 stiles that are unsafe to use followed by an electric fence. The landowner knows that the path is obstructed and he should take this seriously. It is hoped that the landowner will act as soon as possible.</p> <p>PROW are involved and are working with the landowners, the Clerk has been in touch with both the member of public and PROW/landowner.</p>	
<b>12.</b>	<b>Any Other Business</b>	
	<p>Caretaker update – there was an article in the last Newsletter. Paul had his appraisal in August. All of Paul’s certificates are up to date and it was noted that some of the equipment may need to be replaced.</p> <p>Brabourne Church asked if Paul could cut the churchyard. Unfortunately, Paul did not have any further hours for work.</p>	

	<p>He is doing a great job and all are happy.</p> <p>Church Road development – The Borough Council have been in discussion with the Parish Councils and the developers. There has been some liaison regarding what will be paid for and we will keep everyone updated on this.</p> <p>Cllr Atkins asked what play equipment will be provided. This is already listed as part of the application that the PFA has requested. A youth shelter has also been proposed for the Warren which is included in the funding.</p> <p>Book of Condolence – general support was given as far as the idea. A virtual book had also been proposed. If there was a physical book, it would provide the elderly generations to be able to sign. Perhaps there is an opportunity to have both a physical and virtual book.</p> <p>Armistice Sunday – 8<sup>th</sup> November 2020, it was reported that there will not be a proper service at the Church but the Royal British Legion may meet at the War Memorial at Smeeth. The Scouts &amp; Guides and Brabourne Baptist Church are being consulted by Rev. Chris Denver. Update to follow.</p> <p>There are 2 trees on the Warren which appear to be dead. One, a flowering cherry, is in memory of a Smeeth centenarian and is the responsibility of Smeeth PC; the other is a small silver birch and will be replaced by ourselves</p> <p>Consider who the recipients are for the Fordred’s Charity. This will be discussed at the next meeting.</p>	
<b>13.</b>	<b>Date and time of next meeting</b>	
	<p>Monday, 23<sup>rd</sup> November 2020</p> <p>Monday, 25<sup>th</sup> January 2021</p> <p>Monday, 22<sup>nd</sup> March 2021</p> <p>Monday, 24<sup>th</sup> May 2021</p>	
	<b>The meeting closed at 20.30</b>	