Brabourne Parish Council Minutes of the Meeting held on Monday 25th January 2021 at 7.30pm virtually via Skype.

To be actioned by

1.	Present	
	Cllr Hickmott (Chairman), Cllrs Atkins, Harbottle, Spokes, Mrs Smith, Tanner	
	and Young and Mrs Block (Clerk). 1 member of the public was present.	
	The Chairman wales well a manufacture of the world!	
	The Chairman welcomed the members of the public.	
2.	Apologies	
	Apologies were received from Cllr Howard (ward member).	
3.	Declarations of Interest	
	Cllr Spokes declared a personal interest in the planning application:	
4.	Minutes of the Parish Council Meeting held on Monday 23 rd November 2020	
	Resolved:	
	One typographical amendment was made.	
	That the Minutes of the Meeting of the Parish Council held on 23 rd	
	November 2020 be approved and confirmed as a true record.	
5.	Matters Arising	
	The new Chairman of the PFA is very pro-active. Junior football training, a maze and some sports activities have been undertaken. Cllr Spokes met with Mr Dawes and Mr Dawes appears to be very keen and Cllr Spokes suggested that the PC could consider some funding, perhaps by funding the £5 a week storage. There is good intention and some funding sources have been secured already. Cllr Mrs Tanner also met the Chairman and the rest of the Committee at the Playing Field meeting, they have some exceptionally good ideas. Cllr Atkins also agreed, this is to be revisited under the Financial report. The Sevington Inland Border Facility is up and running as is Waterbrook. This has led to some queuing on the A2070 and Junction 10a. The problem seems to be because of the lack of Covid testing of lorry drivers before entering Kent. The tree survey – the short-term work has been carried out by Paul. Indica	
	Forestry is to undertake the high level work.	
	Fordred's Charity money was handed out as agreed.	

6. Borough councillor's report

William Howard had sent a report and this had been circulated to the Councillors ahead of the meeting.

Cllr Hickmott had contacted Cllr Howard about contributing to the monthly Newsletter which he has agreed to do.

7. Financial Report

7.1 To agree payments in accordance with the Budget

A list of cheques to be signed had been circulated and cheques have been sent out for signatures.

David Ansley (Litterpicker)	£279.04
Tracey Block (December salary)	£399.57
Tracey Block (January salary)	£399.77
HMRC	£199.80

7.2 To note the Financial Position of the Parish Council

The current bank balance is £37726.76 with 2 outstanding cheques to clear totalling £629.80.

The cost of training of the clerk was queried, this is in excess of the budget but will be less once the split amount has been agreed between the seven parish councils she is clerk for.

The website costs were discussed and it was explained that the expense is the design and building of the website.

7.3 To agree donation to St Mary's, Brabourne

The use of money was queried and it has been confirmed by the charity's treasurer that the funds will be used for the upkeep of the Churchyard. Last year the grass cutting amounted to £700. We had budgeted for £250. The possibility of the Caretaker undertaking the work was discussed, this is not possible as he hasn't the time. We are assured that St Mary's, Brabourne are short of funding, it was, therefore, agreed that to be prudent, some additional funding could be provided. The amount of £250 was approved and it was agreed that the Clerk would request a copy of the Financial Statement and a discussion regarding an increase could be undertaken at the next meeting.

ТВ

7.4 To agree donation to Brabourne and Smeeth Scouts and Guides

The current donation to Scouts and Guides is £300. There is a lack of funding due to the loss of Newspapers. There was a discussion regarding funding but, at this time, it was agreed that this should remain as it is at £300.

A discussion was held, regarding funding the Playing Field Association, Cllr

	Atkins proposed £300 should be provided as a donation to the PFA. A discussion ensued regarding storage costs for the PFA (Rush Community), this would cost £5 per week and the £300 would cover these costs and the cost of transportation. This is to be an agenda item at the next meeting.	ТВ
8.	Planning report	
	8.1 To receive the report of the Planning committee	
	A copy of the Planning report has been circulated and a copy is kept on file with these minutes.	
	Cllr Spokes asked whether there is an update on the Missingham Farm application. This is waiting to be taken to the Borough Council Planning Committee. The Chairman has asked the Borough Councillor for an update.	
	There are 2 applications to be discussed:	
	Application Number: 20/01769/AS Highbank, Canterbury Road - 2 Storey side extension and porch. This application was discussed. It was proposed and agreed that no objections should be raised.	
	Application Number: 21/00049/AS 3 Mountbatten Way – Single storey front porch. This application was discussed. It was proposed and agreed that no objections should be raised.	
9.	Highways issues – Canterbury Road issues and Bridge Road update	
	An email had been circulated regarding the excessive speeds on Canterbury Road between the Five Bells pub and the school. A speed survey was carried out relatively recently and this showed no high speeds in the vicinity of the school. A traffic restriction of 30mph was suggested. There are two school signs and two Z-bend signs, one of the Z bend signs needs cleaning (Clerk to ask the Caretaker to clean). It was agreed that the Parish Council would ask Clair Bell for the red tarmac to be renewed and for a speed limit to be installed.	ТВ
	The kerb along Bridge Road has been installed. It is hoped that the Warren will no longer be flooded.	
	There is a pothole on the A20 opposite the Blue and White Café, Clerk to follow this up. The previously patched repairs in Prospect Way, near number $9-11$, need to be addressed. Clerk is to follow this up.	ТВ
10.	PCSO's Report	
	The latest PCSO report had been circulated.	

11.	Village Caretaker Scheme	
	The Caretaker has removed 2 dead trees on The Warren. The Silver Birch is	
	not going to be replaced. The flowering cherry was planted in memory of a	
	Smeeth resident. Smeeth PC has purchased the replacement tree and Paul	
	has planted this tree.	
	The Clerk is to ask the Caretaker about the bus stop paving slabs.	ТВ
12.	Newsletter	
_	The newsletter report was circulated, the number of recipients is increasing	
	gradually. The open rate is remarkably high.	
	Topics for the next one, Smeeth came up with 3 matters, these were Covid	
	(local information only), the census on 21st March and KALC Community	
	Awards. An article on the Citizenship Award was suggested.	МН
13.	Correspondence:	
	All correspondence had been circulated.	
14.	Open session	
	The member of public was present had no comments to raise.	
15.	Any Other Business	
	Cllr Hickmott had circulated an item about the listing of the telephone box.	
	This is Grade II listed and had original glass in it at the last listing. If shelving	
	is being placed in it, it must not be fixed to the structure. Cllr Hickmott to	
	inspect the phone box and report back.	МН
	It was noted that Peter Clayton is in Hospital and the Parish Council wish him	
	well.	
16.	Date and time of next meeting	
	Monday, 22 nd March 2021 at 7.30pm, probably by Zoom.	
	Monday, 24 th May 2021	