

**Brabourne Parish Council**  
**Minutes of the Meeting held on Monday 25<sup>th</sup> January 2021 at 7.30pm virtually via Skype.**

To be actioned by

<b>1.</b>	<b>Present</b>	
	<p>Cllr Hickmott (Chairman), Cllrs Atkins, Harbottle, Spokes, Mrs Smith, Tanner and Young and Mrs Block (Clerk). 1 member of the public was present.</p> <p>The Chairman welcomed the members of the public.</p>	
<b>2.</b>	<b>Apologies</b>	
	Apologies were received from Cllr Howard (ward member).	
<b>3.</b>	<b>Declarations of Interest</b>	
	Cllr Spokes declared a personal interest in the planning application:	
<b>4.</b>	<b>Minutes of the Parish Council Meeting held on Monday 23<sup>rd</sup> November 2020</b>	
	<p><b>Resolved:</b>  <b>One typographical amendment was made.</b>  <b>That the Minutes of the Meeting of the Parish Council held on 23<sup>rd</sup> November 2020 be approved and confirmed as a true record.</b></p>	
<b>5.</b>	<b>Matters Arising</b>	
	<p>The new Chairman of the PFA is very pro-active. Junior football training, a maze and some sports activities have been undertaken. Cllr Spokes met with Mr Dawes and Mr Dawes appears to be very keen and Cllr Spokes suggested that the PC could consider some funding, perhaps by funding the £5 a week storage. There is good intention and some funding sources have been secured already. Cllr Mrs Tanner also met the Chairman and the rest of the Committee at the Playing Field meeting, they have some exceptionally good ideas. Cllr Atkins also agreed, this is to be revisited under the Financial report.</p> <p>The Sevington Inland Border Facility is up and running as is Waterbrook. This has led to some queuing on the A2070 and Junction 10a. The problem seems to be because of the lack of Covid testing of lorry drivers before entering Kent.</p> <p>The tree survey – the short-term work has been carried out by Paul. Indica Forestry is to undertake the high level work.</p> <p>Fordred's Charity money was handed out as agreed.</p>	

<b>6.</b>	<p><b>Borough councillor's report</b></p> <p>William Howard had sent a report and this had been circulated to the Councillors ahead of the meeting.</p> <p>Cllr Hickmott had contacted Cllr Howard about contributing to the monthly Newsletter which he has agreed to do.</p>									
<b>7.</b>	<p><b>Financial Report</b></p> <p><b>7.1 To agree payments in accordance with the Budget</b> A list of cheques to be signed had been circulated and cheques have been sent out for signatures.</p> <table border="1" data-bbox="277 667 1270 846"> <tr> <td>David Ansley (Litterpicker)</td> <td>£279.04</td> </tr> <tr> <td>Tracey Block (December salary)</td> <td>£399.57</td> </tr> <tr> <td>Tracey Block (January salary)</td> <td>£399.77</td> </tr> <tr> <td>HMRC</td> <td>£199.80</td> </tr> </table> <p><b>7.2 To note the Financial Position of the Parish Council</b> The current bank balance is £37726.76 with 2 outstanding cheques to clear totalling £629.80.</p> <p>The cost of training of the clerk was queried, this is in excess of the budget but will be less once the split amount has been agreed between the seven parish councils she is clerk for.</p> <p>The website costs were discussed and it was explained that the expense is the design and building of the website.</p> <p><b>7.3 To agree donation to St Mary's, Brabourne</b> The use of money was queried and it has been confirmed by the charity's treasurer that the funds will be used for the upkeep of the Churchyard. Last year the grass cutting amounted to £700. We had budgeted for £250. The possibility of the Caretaker undertaking the work was discussed, this is not possible as he hasn't the time. We are assured that St Mary's, Brabourne are short of funding, it was, therefore, agreed that to be prudent, some additional funding could be provided. The amount of £250 was approved and it was agreed that the Clerk would request a copy of the Financial Statement and a discussion regarding an increase could be undertaken at the next meeting.</p> <p><b>7.4 To agree donation to Brabourne and Smeeth Scouts and Guides</b> The current donation to Scouts and Guides is £300. There is a lack of funding due to the loss of Newspapers. There was a discussion regarding funding but, at this time, it was agreed that this should remain as it is at £300.</p> <p>A discussion was held, regarding funding the Playing Field Association, Cllr</p>	David Ansley (Litterpicker)	£279.04	Tracey Block (December salary)	£399.57	Tracey Block (January salary)	£399.77	HMRC	£199.80	TB
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<b>11.</b>	<b>Village Caretaker Scheme</b>	
	<p>The Caretaker has removed 2 dead trees on The Warren. The Silver Birch is not going to be replaced. The flowering cherry was planted in memory of a Smeeth resident. Smeeth PC has purchased the replacement tree and Paul has planted this tree.</p> <p>The Clerk is to ask the Caretaker about the bus stop paving slabs.</p>	TB
<b>12.</b>	<b>Newsletter</b>	
	<p>The newsletter report was circulated, the number of recipients is increasing gradually. The open rate is remarkably high.</p> <p>Topics for the next one, Smeeth came up with 3 matters, these were Covid (local information only), the census on 21<sup>st</sup> March and KALC Community Awards. An article on the Citizenship Award was suggested.</p>	MH
<b>13.</b>	<b>Correspondence:</b>	
	All correspondence had been circulated.	
<b>14.</b>	<b>Open session</b>	
	The member of public was present had no comments to raise.	
<b>15.</b>	<b>Any Other Business</b>	
	<p>Cllr Hickmott had circulated an item about the listing of the telephone box. This is Grade II listed and had original glass in it at the last listing. If shelving is being placed in it, it must not be fixed to the structure. Cllr Hickmott to inspect the phone box and report back.</p> <p>It was noted that Peter Clayton is in Hospital and the Parish Council wish him well.</p>	MH
<b>16.</b>	<b>Date and time of next meeting</b>	
	<p>Monday, 22<sup>nd</sup> March 2021 at 7.30pm, probably by Zoom.</p> <p>Monday, 24<sup>th</sup> May 2021</p>	
	<b>The meeting closed at 8.44pm</b>	