

**Brabourne Parish Council**  
**The Briars, Hastingleigh, Ashford Kent**  
**TN25 5HU**  
**e-mail: [clerk@brabournepc.org.uk](mailto:clerk@brabournepc.org.uk)**

Monday 16<sup>th</sup> January 2023

To all members of Brabourne Parish Council

There will be a meeting of Brabourne Parish Council on Monday, 23<sup>rd</sup> January 2023 at 7.30pm held at Brabourne Village Hall and you are summoned to attend.

**Agenda**

- 1. To note those present**
- 2. To receive any Apologies for absence**
- 3. To receive any Declarations of Interest**
- 4. To approve the Minutes of the meeting held on Monday 28<sup>th</sup> November 2022**
- 5. To discuss any Matters Arising**
  - To receive an update regarding the Highways Improvement Plan
- 6. To receive the Borough Councillor's report**
- 7. Planning report**
  - a. To receive the report of the Planning Committee
  - b. To receive any outstanding applications and agree a response
- 8. Financial Matters**
  - a. To agree payments in accordance with the Budget
  - b. To note the Financial Position of the Parish Council
  - c. To discuss and agree the grants for 2023-24
- 9. To agree the setting up of a Community Events Group**
- 10. To receive an update on the newsletter**
- 11. To receive and discuss the communication regarding the Trees at the Warren**
- 12. To receive communications received by the Clerk**
  - a. Request for bus shelter
  - b. Email from Beavers and from Scouts regarding community projects
- 13. To discuss the Citizenship Award**
- 14. To discuss the Young Person's Award**
- 15. To receive an update on the CLP**
- 16. To receive an update on the Village Hall**
- 17. To receive an update on the Playing Fields Association**
- 18. To receive an update on the Caretaker Scheme**
- 19. Open session**
- 20. Any Other Business**
- 21. Date and time of next meeting: Monday, 27<sup>th</sup> March 2023**

A handwritten signature in black ink, appearing to read 'Tracey Block', with a long horizontal flourish extending to the right.

Tracey Block (Clerk to Brabourne Parish Council)